

Notice Inviting e- Tender (NIT)

POLICE HEADQUARTER, M.P., BHOPAL

NIT No. PHQ /SCRB/ 284 /2019 Bhopal, Dated 22 /1 /2019

// e-TENDER NOTICE //

e-tender are invited by AIG, State Crime Records Bureau, Police Head Quarters, Bhopal on behalf of DGP MP Bhopal for the following item on website <http://www.mpeproc.gov.in> :-

No	Name of Item(s)	Tender Fees (Rs.)	EMD Required in shape of BG/FDR for 6 months from last date of submission of tender issued by any Nationalized Bank (Rs.)
1	Finger Print Inkless Pads	5000/-	1,26,000/-

1. Tenderer has to submit their proposal online on website- <https://mptenders.gov.in> Bidders must have to submit the tender fee and EMD.
2. Tender fee must be submitted online on e-tender website <https://mptenders.gov.in> Cost of tender document (Tender Fee) is non refundable.
3. Tender document can also be downloaded from the website of MP Police (www.mppolice.gov.in).
4. **Schedule:**

No.	Tender Activity	Date& Time
1	Last date of purchase online e-tender document	14 /2 /2019 upto 11:00 hrs
2	Last date of online e-tender submission	14 /2 /2019 upto 11:00 hrs
3	Date of opening of online e-tender	15 /2 /2019 upto 11:30 hrs

Dy. SP (SCRB)
For: Director General of Police,
MP

BID – DOCUMENT

e-Tender for Inkless pads for Finger print branch of M.P. Police

SCHEDULE OF TENDER

Tender No	TENDER PHQ/SCRB/STORE /285/2019 Bhopal Dated 22/01 /2019
Scope of Work	Supply of inkless pads for Finger prints branch of Madhya Pradesh police.
Name of the tender issuer	Director General of Police, M. P.
Date of issue of tender document in website https://www.mtenders.gov.in	24/01 /2019
Last Date for online Submission of e-Tender	14/02 /2019 up to 1100 hrs.
Opening of Tender(Fee and EMD)	15 /02 /2019 at 1130 hrs.
Date of opening of Pre-qualification (Eligibility Criteria) AND Technical Bids	WILL BE INFORMED TO SUCCESSFUL BIDDERS
Place of Opening of online Bids	SCRB, PHQ, Jehangirabad, Bhopal
Address for Communication	AIG Finger Print Bureau, SCRБ, PHQ, Jehangirabad, Bhopal
Name of Person for Communication	AIG Finger Print Bureau
Contact Number	0755-2443210, 7049100634
E-mail	aig3-scrb@mppolice.gov.in
Tender Cost	Rs.- 5,000/- Paid online through www.mptender.gov.in

AIG Finger Print (SCRB)
For: Director General of
Police,
M.P. Bhopal

ANNEXURE-A

SPECIFICATION AND QUANTITY OF INKLESS PADS

INKLESS PADS- Quantity- 2100 Nos.

Specification of Finger Print Inkless Pad

S.No.	Specification	Description
1	Size of Pad	Rectangular Pad Minimum (3" X 5") or better size
2	Print Capacity	Minimum 10.000 Imprints Per Pad of Better
3	Properties	Micro- reticulated thermoplastic Pad Non- toxic, non messy Formula & harmless to shin, Should leave a crisp, clear imprint, never smear, dries instantly
4	Output	Fast, perfect & high contrast impression
		Permanent black prints
		Highest-Quality impression
		Best for scanning into AFIS
5	Weight	Light weight and easy to handle
6	Temperature	Normal temperature
7	Quick and easy cleanup	Leaves no residue on the finger, Can easily be removed by just simply rubbing the fingers.
8	Safety	Life time moulded case

ANNEXURE-B

FOR Destination

Tenderer has to supply the inkless pads at the following address –

State Crime Records Bureau, Police Headquarters,

Jehangirabad, Bhopal (M.P.)

TENDER FORM - I**(On the Letterhead of the Participant bidder firm/ Company)**

(To be submitted in Envelop / Part - A, must be duly sealed, signed and uploaded)

NIT No. PHQ / SCRB/ F.P.B/ /2019 Bhopal, Dated / /2019

Tender applied for _____

1. Name & full address of the Firm submitting the tender _____

2. Name/Names of Proprietor / Director (i)

(ii)

(iii)

3. Name of authorised contact
personnel _____

4. Name of authorised local contact personnel (If any)

5. Phone Number/Fax No. _____

6. E-Mail address _____

7. Tender fee Rs..... deposited through MP e-Procurement Portal.

8. GST No. _____

9. PAN No. _____

10. Earnest money (Original) is submitted to State Crime Records Bureau in the shape of BD/BG/ DR in favor of AIG FINGER PRINTS, S. C. R. B., P. H. Q., Bhopal (MP) ----- Mention the name of Bank) the scanned copy of "EMD" also submit online in MP e-Procurement Portal.. Yes/No

11. We agree to abide by all conditions mentioned in Tender NO. PHQ / SCRB/ FPB/ /2019 Bhopal, Dated / /2019 specified by the Director General of Police, Madhya Pradesh, Bhopal and also in the general terms and conditions as annexed with the said Tender Notice and as given in the attached sheets, all the pages of tender document have been signed in the margin by us in token of our acceptance of the terms and conditions therein and scanned copy of signed document is uploaded.

12. We further agree to deliver items specified in above mentioned tender within a period of Forty five (45) days from the date of purchase order.

13. We confirm the rates quoted in commercial bid are valid up to One Year from the date of submission of tender

(Signature of Proprietor/ Director/ Authorised Manager or Representative of firm)

Name

Designation

(Seal)

Date :

Place:

TENDER FORM - II (TECHNICAL FORM)

(On the Letterhead of the Participant bidder firm/ Company)

(To be enclosed with Technical bid - Envelop / Part - B, must be duly sealed, signed and uploaded)

S.No.	Particulars	Bidder statement (s)	Supporting document enclosed	Page No.	Remarks
1	Name of Tendering Firm				
2	Name of Items				
3	Make / Model				
4	Name of Manufacturing company				
5	Production place of the item				
6	Production year of the item				
7	Under taking certificate for Service Warranty / Guarantee should be enclosed				

(Signature of Proprietor/ Director/ Authorised Manager or Representative of firm)

Name

Designation

(Seal)

Date :

Place:

TENDER FORM - III (FINANCIAL STATUS FORM)

(On the Letterhead of the Participant bidder firm/ Company)

(To be submitted in Envelop / Part - A, must be duly sealed, signed and uploaded)

S.No.	Particulars	Bidder statement(s)	Supporting document enclosed	Page No.
1	Name of Tendering Firm			
2	Date of Establishment of Firm			
3	Attested certificate of Registration with Registration number of Firm.			
4	GST Registration Number of Firm			
5	PAN Number of Firm			
6	Turnover of Company (i) 2016-17 (ii) 2017-18			
7	Copies of Purchase Order received from the Government Organisation in favor of required items. (In Last Two Years)			
8	Experience of at least 3 years in this field			
9	Declaration by Firm (Form –IV)			
10	Under Taking Certificate (Form – V)			
11	Authority letter from original equipment manufacturer (form – vi)			
12	Commitment letter for support from original equipment manufacturer (form – vii)			
13	Deviations (form – viii)			
14	EMD Enclosed for six months (Scanned copy must be uploaded and hard copy must be submitted on due date and time at SCRB.			

(Signature of Proprietor/ Director/ Authorised Manager or Representative of firm)

Name

Designation

(Seal)

Date :

Place:

TENDER FORM -IV (DECLARATION)

(On the Letterhead of the Participant bidder firm/ Company separately)

Following Declaration, duly filled in, must be uploaded in Envelop / Part A, as given below:-

Declaration

I, (Name of M.D./ Proprietor of firm) _____ son of Sri _____ of _____ M/s _____ (Name of firm and full Address) have read all the Terms and Conditions of the tender given above. These are acceptable to me. Earnest Money in the form of Bank Guarantee/FDR (Made with any Indian Nationalized Bank) of Rs _____ (In words) Valid for 6 months in favour of S.P. COMPUTER, S. C. R. B., P. H. Q., Bhopal (MP) payable at Bhopal, is enclosed herewith.

I _____ (Name of M.D./Proprietor of firm) son of Shri _____ of _____ M/s _____ (Name of firm and full Address) **certify that** we are registered and experienced firm for this work and manufacturing/ trading since _____ (date). We also certify that we are not black listed by any state or central Govt./University/Bank/Corporation/Autonomous institute etc. Each page of tender documents is duly signed with seal by us. We undertake to adhere the ethical commitment as required in this tender mandated by the law.

(Signature of Proprietor/ Director/ Authorised Manager or Representative of firm)

Name

Designation

(Seal)

Date :

Place:

TENDER FORM -V (UNDERTAKING)

(On the Letterhead of the Participant bidder firm/ Company)

Following Undertaking, duly filled in, must be submitted in Envelop / Part A,

UNDERTAKING

I _____ S/o Shri _____ Resident of

Being Director / Proprietor / Partner of M/S

GST Registration No. is _____ Income
Tax PAN No. is _____ and hereby give consent to the office of S.
C. R. B., P. H. Q., Bhopal (MP) to deduct from our Bills whatever Amount is
payable by us on account of the necessary Tax dues .

(Signature of Proprietor/ Director/ Authorised Manager or Representative of firm)

Name

Designation

(Seal)

Date :

Place:

TENDER FORM -VI

(On the Letterhead of the OEM)

(To be submitted in Envelop / Part - A, must be duly sealed, signed and uploaded)

AUTHORITY LETTER FROM ORIGINAL EQUIPMENT MANUFACTURER

Date

To,
AIG Finger Prints,
State Crime Records Bureau,
Police Headquarters, Bhopal, MP

Ref. : **Tender No.**.....

Dear Sir,

I/We [manufacturer] hereby certify that M/s
..... [tenderer] is an authorised..... [relationship] of [manufacturer]

and they are authorized to represent[manufacturer] in submitting their bid for [product & services] and conclude the contract with you.

I/We am/are the Original Equipment Manufacturer in respect of the products listed below.

Sr. No.	Product Name	Remarks
1.		
2.		
3.		

We also certify that the equipment provided by us are not end of life products and the maintenance support for the proposed products will be provided till the warranty period.

We [Manufacturer] are confident of M/s [tenderer's] ability to represent us and provide full support till the warranty period.

We [manufacturer] have authorised to quote for this tender .

Signature of Authorized Person

Name

Designation

Seal

Date :

Place :

TENDER FORM -VII

(On the Letterhead of the Participant bidder firm/ Company)

(To be submitted in Envelop / Part A, must be duly sealed, signed and uploaded)

COMMITMENT LETTER FOR SUPPORT FROM ORIGINAL EQUIPMENT MANUFACTURER

Date

To,

AIG Finger Prints,
State Crime Records Bureau,
Police Headquarters, Bhopal, MP

Ref : **Tender No.:**.....

Dear Sir,

I / We hereby commit & confirm that I / we will provide support and will keep sufficient spares during Warranty period defined in tender document. I / We will provide local store where sufficient spares will be stocked till the duration of warranty. The address & contact number of the contact person is as mentioned below:

Signature of Authorized Person

Name

Designation

Seal

Date :

Place :

TENDER FORM -VIII

(To be submitted in Envelop / Part A, must be duly sealed, signed and uploaded)

DEVIATIONS

S.No.	Reference	Deviation

Signature of Authorized Person/Tenderer:.....

Name

Designation

Seal

Date :

Place :

TENDER FORM -IX

(To be enclosed with Technical bid - Envelop / Part B, must be duly sealed, signed and uploaded)

- **SPECIFICATION AND COMPLIANCE SHEET FOR INKLESS PADS**
Make and Model-----

S.No.	Specification	Description	Offered Specification	Compliance (Yes / No)	If any deviation, describe technical reason / justification and attach related document.
1	Size of Pad	Rectangular Pad Minimum (3" X 5") or better size			
2	Print Capacity	Minimum 10.000 Imprints Per Pad of Better			
3	Properties	Micro- reticulated thermoplastic Pad Non- toxic, non messy Formula & harmless to shin, Should leave a crisp, clear imprint, never smear, dries instantly			
4	Output	Fast, perfect & high contrast impression Permanent black prints Highest-Quality impression, Best for scanning into AFIS			
5	Weight	Light weight and easy to handle			
6	Temperature	Normal temperature			
7	Quick and easy cleanup	Leaves no residue on the finger, Can easily be removed by just simply rubbing the fingers.			
8	Safety	Life time moulded case			

ANNEXURE-D

ELIGIBILITY CRITERIA

The bidder must strictly fulfil the following criteria.

The bidder must submit documentary evidence in support of their claim for fulfilling the criteria. The bids received without the documentary evidence will be rejected outright.

1. Madhya Pradesh Police invites Bid from OEM or authorized representatives / distributors / retailers or firms/institutions having previous experience in supply of such equipments. If the bidder is OEM then self declaration along with appropriate document should be attached. The OEM may authorise representatives for bidding

this tender. If OEM authorised more than one representative / distributors / retailers for bidding this tender, then authorised representatives / distributors / retailers of the OEM must submit the authorisation letter as per Tender form - VI, duly sealed and signed by the OEM and issued on the name of such Authorised representatives / distributors / retailers for this tender. The responsibilities and liabilities of such bidder should be mentioned separately.

2. The Bidder must be a legal entity registered in India under appropriate laws (attached registration certificate).
3. The OEM / Authorised representative should agree and give undertaking (as per Tender form - VII.) that they will give onsite support through local office / support centre / arrangement in Madhya Pradesh and keep it operational till the duration of warranty. The address & contact number of the local office / support centre / arrangement should be mentioned in the letter.
4. The OEM & bidder must submit an undertaking on its letter head that they have not been blacklisted by any State Government/ Central Govt / Semi Govt. Organizations / PSU in India.
5. Annual Turn Over should not be less than Rs. 20 lacs since last 3 Financial Years.
6. The bidder should have experience of at least 2 years in this field.
7. Tenderers should successfully executed supply of proposed items to government organization in last two years.
8. Tenderer must have Income Tax and Goods & Services Tax Registration Certificate and number.

ANNEXURE-E

GENERAL TERMS AND CONDITIONS OF TENDER

1. TENDER FEE

- Cost of tender documents is Rs. 5,000/- (Tender fee) which is not refundable and cannot be exempted in any condition.
- Bid will only be considered when the tender fee is submitted online at the time of e-tendering on www.mptender.gov.in
- Bid without Tender fee, will be treated as rejected.

2. PROCEDURE FOR SUBMISSION OF PROPOSALS

The bidder is to fill up online e-tender on website (<https://www.mptenders.gov.in>) up to Prescribed date and time with tender fees i.e. Rs. 5,000/-

Each tender bid shall comprise of

- Envelop / Part A: Earnest Money Deposit and Eligibility Criterion Documents
- Envelop / Part B: Technical bid.
- Envelop / Part C: Commercial bid

Note:-Bidder should carefully upload the relevant document in appropriate bid part/Envelop. Bid (Envelop A, B and C).

The rate / unit must not under any circumstances be altered and the rates must be entered in words as well as in figures.

- The tender (uploaded Forms / documents) should be filled in with ink or typed. No additions and alterations should be made in the tender. No over writing should be done. Corrections if any should be done clearly and initialed.
- The tenderer should sign the tender document at each page and at the end in token of the acceptance of all the terms and conditions of the tender and upload the scanned copy.

3. EVALUATION OF BIDS:

- The purchaser will examine the bids to determine whether:
- They are complete.
- They are free from computational errors.
- Required sureties have been furnished.
- The documents have been properly signed.
- Bids which are not complete or having discrepancies or bids of those bidders not fulfilling the eligibility criteria will be rejected.
- Conditional tender will not be entertained.
- Arithmetic errors will be rectified on the following basis: If there is a discrepancy between the unit price and the total price, which is obtained by multiplying the unit price with quantity, ***the unit price shall prevail and the total price shall be corrected unless it is a lower figure.*** If the supplier does not accept the correction of errors, its bid will be rejected.
- Submission of the samples of the item, presentation / demonstration of these items may be required at a date and place as intimated for this purpose by the technical committee.
- The Director General of Police, MP or his representative may call for technical demonstration of items. It is responsibility of tenderer to demonstrate conformity of proposed product with technical specification. For this tenderer has to arrange all necessary equipment to display / highlight / demonstrate the capability / capacity of proposed items, free of cost, at State Crime Records Bureau Police Headquarters Bhopal during technical valuation.

- The commercial bid shall be assessed only after found suitable in technical Specification and demonstration.
- The sample item submitted by successful tenderer (L-1 Bidder/s) will be retained by the department whereas sample of other tenderer will be returned after award of purchase order / contract to successful tenderer/s.

4. EARNEST MONEY DEPOSIT:-

- Tenderer has to submit earnest money deposited (EMD Rs. 1,26,000/-.) **Paid online through www.mptender.gov.in**
- No adjustment of earnest money out of pending bills amount will be allowed. The tenders received without earnest money or with less than prescribed earnest money will not be considered.
- After the final decision of the tenders the earnest money of tenderer whose tenders have not been accepted, shall be refunded. The successful tenderer should deposit **10% of the total bid value by means of Bank guarantee valid for warranty period (Three Year) in favour of S.P. Computer, S. C. R. B., P. H. Q., Bhopal (MP)** as Security Deposit, within 15 days of date of issuance of supply order. After submission of Security Deposit, submitted EMD will be returned.

5. RATES, FOR AND RESPONSIBILITY OF COMPLETION:-

- The rates should be inclusive of all taxes but taxes (GST and Others) should be mentioned separately in the tender. All rates quoted in the tender must be based on free delivery in good condition, securely packed and F.O.R. destination being at SCRB, police Headquarters as mentioned in Tender document. The supplier shall be entirely responsible for all taxes, duties, license fee etc. All custom duties and levies, duties, sales tax payable on components, raw materials and any other items used for their consumption or despatched directly to the Purchaser from their Sub-Supplier shall deemed to be included in the contract price and any such taxes, duties and levies additionally payable will be to supplier's account and no separate claim on this behalf will be entertained by the purchaser.
- The tenderer shall be responsible for the proper packing of the goods so as to avoid damages under normal conditions of transport by sea, rail, road or air and for delivery of the material in good conditions to the consignee at destination. In the event of any loss, damage, breakage, leakage or any shortage tenderer shall be liable to make good of such loss and shortage found at the time of checking/inspection of the materials by the consignee, No extra cost on such account shall be admissible to him.
- Any accessories or items which may not be specifically mentioned in the specifications but which are necessary are to be provided by the supplier

without any extra charge for completeness of the work under this contract / purchase order.

6. SUPPLY OF ITEMS:-

- All goods / materials supplied shall be new and of best quality in every respect and as per Specification.
- The supplier shall be required to bear all risks of loss, leakage or damage and shall deliver the goods in good condition to consignees at the destination mentioned in the Tender Document / purchase order.
- The goods shall be delivered at the destination in perfect condition. The supplier if so desires, may insure the valuable goods against loss by theft, destruction or damage by fire, flood undue exposure to weather or otherwise. The expenditure thereon shall be borne by the supplier.
- The successful tenderer shall arrange supplies of goods in the specific terms and conditions of the supplies and at the place of destination, within 45 days from the date of purchase order. The date of purchase order shall be the date of dispatch of order.
- In case of repeat purchase order the supply period will be 30 days.
- If the supplier firm fails to supply goods within stipulated delivery period, the purchase/ supply order stands cancelled and the security deposit shall be forfeited by the department. In addition the supplier firm shall be blacklisted for a definite period to be decided by the department, during which no supply order would be given to the blacklisted firm by the police department.
- The supplier shall bear commission charges on remittances made in settlement of their claims.
- Goods will not be accepted by VPP nor by Railway freight to pay.
- No charges for transportation, packaging etc will be paid.
- The tenderer shall invariably furnish complete address of the premises of his office, Godown and workshop, together with full name and address of the person who is to be contacted, for the purpose where inspection can be held.
- The Director General of Police, MP Bhopal or his duly authorized representative shall have at all reasonable time access to the supplier's premises and shall have the power at all reasonable time to inspect and examine the materials and workmanship of goods. The inspection and test will be conducted on the premises of the supplier or its sub contractor or at point of delivery. The inspection shall be arranged and borne by the supplier at no extra cost to the purchaser. The purchaser right to inspect, test and where necessary, reject the goods after the goods arrival at destination shall in no way be limited or waived by reason of the goods having previously been inspected, tested and passed by

the purchases or its representatives prior to the goods dispatched from factory/warehouse.

7. REJECTION OF ITEMS:-

- In case goods other than those of the approved quality, make or size are supplied, they will be rejected and will have to be replaced within the period prescribed for the completion of the order by the supplier without extra cost. Any expenses or loss caused to suppliers as a result of rejection or replacement of supplies shall be entirely at the tenderer's cost. Any loss caused to the department or any expenses incurred by the department in this shall be recoverable from the tenderer.
- The rejected articles must be removed by the tenderer from the venue of delivery mentioned in tender document within 15 days of the date of information of rejection. If tenderer does not remove rejected articles within 15 days of rejection, tenderer will be responsible for any loss, damage and shortage to such rejected articles. Further, a *demurrage charge* shall be calculated and counted similar to the penalty clauses, on the cumulative value of the goods rejected and on a period calculated from the date of the letter intimating the rejection of sub-standard goods supplied.
- Failure of the supplier to collect the rejected goods within six months from the date of intimation thereof, would render such goods liable for forfeiture, and the department shall be free to dispose of such goods in the manner deemed fit by the Director General of Police, MP.

8. PAYMENTS AND PENALTIES:-

- If the supplier firm fails to supply all the items within stipulated delivery period and does not apply for the extension before the stipulated delivery date then the supply order stands cancelled and the Security Deposit shall be forfeited by the department. In addition, the supplier firm shall be blacklisted for a definite period to be decided by the department, during which no supply order would be given to the blacklisted firm by the police department.

If the supplier firm applies for the extension of the delivery period before expiry of last date of supply order, the extension could be granted on valid grounds only once and maximum up to 45 days for which the supplier shall be liable to pay the penalty, which shall be deducted from the payment at the rate of 0.25% of the total amount per week.

- Payments would be made only after the receipt of all the items ordered in the supply order. In cases where part supply has been made and the supply order for the remaining items has been cancelled, payment would be made for the supplied items after deducting the penalty as 5% of the value of the non-supplied items.

- After the expiry of the stipulated delivery period, which include extension period if any, no item shall be accepted by the department under any circumstances.
- In case of short/part supply in the extended period, the remaining order shall deem cancelled. In addition, the supplier firm shall be blacklisted for a definite period to be decided by the department, during which no supply order would be given to the blacklisted firm by the police department.
- If the goods are supplied after the stipulated date then for the purpose of computing penalty the week shall be counted as if the supply was made on the last day of that week. For example, if the supply of goods is made after the delay of 06 weeks and 4 days then the penalty shall be computed for 07 weeks of delay, i.e., 1.75 % of the total cost.
- If the tenderer is unable to complete the supply or fails to comply with the terms and conditions of the tender within the specified or extended period, the DGP, MP shall be at liberty to arrange supply either through re-tender or otherwise. The Director General of Police may give 7 days notice in writing to the approved supplier to complete the supplies or make good the failure, neglect or contravention thereof. He may also use the earnest money/security deposit of the contractor to make good such a loss.
- No advance payment shall be made. Payment shall be due and payable by the Director General of Police, MP, Bhopal on behalf the Governor only when the all items have been delivered and randomly inspected by Technical committee / s constituted for this by department and certificate of having done so is recorded by the committee / s. Number of location / items to be inspected by technical committee / s will be decided and intimated to bidder after issuance of purchase order by the department.
- The tenderer has to submit the original copy of delivery receipts, installation and commissioning reports of all items for each Police Station mentioned Tender Document.
- The supply period and penalty on purchase order of imported/ foreign goods will be imposed and decided based on the facts & circumstances and nature of the goods. The Director General of Police reserves the right to take the final decision.

9. AGREEMENT:-

The successful tenderer shall execute an agreement on a non judicial stamp of such value as may be prescribed by the law on the subject for contract deeds in the prescribed form, within 15 days from the date he is informed of the acceptance of his tender for the due performance of the contract. In case of failure of the execution of agreement within the specified period, the order shall be liable to be cancelled. The expenses on completion and stamping the agreement shall be borne by the supplier who shall furnish free of charge original copy of the agreement duly executed and

stamped to the S. C. R. B., P. H. Q., Bhopal (MP), the other copy should be without non judicial stamp.

10. BREACH OF CONTRACT:-

Upon breach of any of the General Terms and Conditions of contract and breach of the agreement by the supplier it will be lawful for the department to forfeit the Earnest money/ Security Deposit in whole or part, or impose such penalty as deemed fit and recover the same from the Security Deposit or from any other payment to be made to the supplier or in any other manner as the deemed fit by the department, but without prejudice to right of the department to recover any further sum of money as damages from the supplier.

11. ARBITRATION:-

In case of any dispute, the arbitration shall rest with the D.G.P. M. P. or any authority nominated by him. The decision of the Director General of Police, Madhya Pradesh shall be binding upon the tenderer.

12. OTHER TERMS AND CONDITIONS:-

- The tender will remain valid for one year from for the date of tender.
- The tenderer shall be deemed to have carefully examined the condition / specifications etc. of the goods to be supplied. If he has any doubt to the meaning of any portion of these conditions, he shall before submitting his tender / quotation refer to the AIG Finger prints, SCRB, P. H. Q., Bhopal (MP) and get clarification.
- The quantities shown in the tender notice are approximate and can be increased / decreased as per requirement. The supplies shall be made according to the requirements of the department.
- Tenderer shall not assign or sublet the contract or any part thereof to any other agency.
- The Director General of Police, MP, Bhopal reserves the right to accept any tender, not necessarily the lowest tenders and reject any tender without assigning any reasons thereof. Orders can be placed for the whole or part of the quantity or article for at the discretion of the Director General of Police, MP, Bhopal.
- The contract of supply can be repudiated at any time if the supplies are not made to the satisfaction of the Director General of Police, MP.
- The Director General of Police reserves the power to relax or exempt any of the conditions of the tender for the reasons recorded for granting such exemption/relaxation.
- Direct or indirect canvassing on the part of tenderers or their representatives will disqualify their tenders.
- M. P. Police department is free to use supplied items at any Finger print office/site in Madhya Pradesh during warranty period. Relocation will not affect the

warranty. The transportation of such relocation will be borne / done by M. P. Police,

- If there is any deviation to specification of item or any term and condition of the tender then tenderer shall specifically mention them in the proforma at Tender form VIII.
- Tenderer shall have to deposit firm registration number with names and addresses of proprietor/ partner/Director etc. Also e-mail address of firm is to be furnished.
- Tenderers should attach the details of the supply of proposed items to government organisation in last two years and its quantity with the tender form.

Note:- All documents which are to be uploaded in www.mptenders.gov.in should be named appropriately. For example-scanned file of pan card should be named as “Pancard”.

Seal and Signature of proprietor/
Manager / Representative of the firm
On behalf of the firm giving tender

Name

Designation

(Seal)

Date :

Place :

ANNEXURE-F

(Financial Bid)

**KINDLY UPLOAD THE FINANCIAL BID ONLINE AS PER
FORMAT ONLY**

ANNEXURE-G

FORMAT OF BANK GUARANTEE FOR EARNEST MONEY DEPOSIT

Whereas

.....(hereinafter called the "tenderer") has submitted their offer dated..... for the supply of.....(hereinafter called the "tender") KNOW ALL MEN by these presents that for the Tender No. PHQ/SCRB/FPB/ /2018 Dated 01/01/ /2019 for "Supply of Finger Prints Inkless pads for M.P. Police" in Madhya Pradesh, we.....of.....having our registered office atare bound unto..... (herein after called the "Bank")in the sum of..... (hereinafter called the "Purchaser) for which payment will and truly to be made to the said Purchaser, the Bank binds itself, its successors and assigns by these presents. Sealed with the Common Seal of the said Bank this.....day of.....2018.....

THE CONDITIONS OF THIS OBLIGATION ARE:

- (1) If the tenderer withdraws or amends, impairs or derogates from the tender in any respect within the period of validity of this tender.
- (2) If the tenderer having been notified of the acceptance of his tender by the Purchaser during the period of its validity.
 - a. If the tenderer fails to furnish the Performance Security for the due performance of the contract.
 - b. Fails or refuses to execute the contract.

WE undertake to pay the Purchaser up to the above amount upon receipt of its first written demand, without the Purchaser having to substantiate its demand, provided that in its demand the Purchaser will note that the amount claimed by it is due to it owing to the occurrence of one or both the two conditions, specifying the occurred condition or conditions. This guarantee will remain in force up to and including 60 days after the period of tender validity and any demand in respect thereof should reach the Bank not later than the above date.

(Signature of the Authorized signatory of
Bank)

Name of Bank and Branch

ANNEXURE-H

BANK GUARANTEE PROFORMA FOR FURNISHING PERFORMANCE SECURITY

In consideration for the President of India (hereinafter called "the Government") having agreed to exempt.....(hereinafter called "the said Contractor(s)" from the demand, under the terms and conditions of an Agreement dated.....made between.....and.... of Performance Security for the due fulfillment of the said Contractor(s) of the terms and conditions contained in the said Agreement, on production of Bank Guarantee for

Rupees..... (Rupees.....(indicated the name of the Bank) at the request of.....contractor(s) do hereby undertake to pay to the Government an amount not exceeding Rupees..... against any loss or damage caused to or suffered would be caused to or suffered by the Government by reason of any breach of the said Contractor(s) of any of the terms or conditions contained in the said Agreement.

2. We.....do hereby undertake to pay the amount due and payable under this Guarantee without any demur, merely on a demand from the Government stating that the amount claimed is due by way of loss or damage caused to or would be caused to or suffered by the Government by reason of breach by the said contractor(s) of any of the terms or conditions contained in the said Agreement or by reason of the contractor(s)'s failure to perform the said Agreement. Any such demand made on the Bank shall be conclusive as regards the amount due and payable by the Bank under this guarantee. However, our liability under this guarantee shall be restricted to an amount not exceeding Rupees....

3. We undertake to pay the Government any money so demanded notwithstanding any dispute or disputes raised by the contractor(s)/supplier(s) in any suit or proceeding pending before any Court or Tribunal relating thereto liability under this present being absolute and unequivocal. The payment so made by us under this Bond shall be a valid discharge of our liability for payment there under and the contractor(s)/supplier(s) shall have no claim against us for making such payment.

4. We,.....further agree that the guarantee herein contained shall remain in full force and effect during the period that would be taken for the performance of the said Agreement and that it shall continue to be enforceable till all the dues of the Government under or by virtue of the said Agreement have been fully paid and its claim satisfied or discharged or till.....that the terms and conditions of the said Agreement have been fully and properly carried out by the said Contractor(s) and accordingly discharges this Guarantee. Unless a demand or claim under this Guarantee is made on us in writing on or before the... guarantee thereafter.

5. We,.....further agree with the Government that the Government shall have the fullest liberty without our consent and without affecting in any manner our obligations hereunder to vary any of the terms and conditions of the said Agreement or to extend time of performance by the said Contractor(s) from time to time or to postpone for any time or from time to time any of the powers exercisable by the Government against the said Contractor(s) and to forbear or enforce any of the terms and conditions relating to the said Agreement and we shall not be relieved from our liability by reason of any such variation, or extension being granted to the said Contractor(s) or for any forbearance, act or omission on the part of the Government or any indulgence by the Government to the said Contractor(s) or by any such matter or thing whatsoever which under the law relating to sureties would, but for this provision, have effect of so relieving us.

6. Notwithstanding anything contained herein above our liability under the guarantee is restricted to Rs.____ and shall remain in force until____. Unless a claim or suit under this guarantee is filed with us on or before____. ALL OUR RIGHTS UNDER THE GUARANTEE SHALL BE FORFEITED and the Bank shall be relieved and discharged from all liabilities therein.

7. This Guarantee will not be discharged due to the change in the constitution of the Bank or the Contractor(s)/supplier(s).

8. We,.....lastly undertake not to revoke this Guarantee during its currency except with the previous consent of the Government in writing.

Dated the..... of.....2018

for..... (Indicate the name of Bank)

Signature.....

Name of the Officer..... (in Block Capitals)

Designation and Code No.

Name of the Bank and Branch.....

ANNEXURE-I

Check List

(To be submitted with first page in Technical Bid Compulsory)

S.No.	Description	Details	Page No.
The Envelop / Part A: Earnest Money Deposit and Eligibility Criterion Documents must contain-			
(All supporting documents mentioned in the Tender Forms listed below must be enclosed with respective form and must have page number)			
1.	Tender Form I		
2.	Tender Form III		
3.	Tender Form IV		
4.	Tender Form V		
5.	Tender Form VI		
6.	Tender Form VII		
7.	Tender Form VIII		
8.	Scan copy of tender documents with all pages sealed and signed.		
9.	EMD		
10.	Tender Fee		
11.	Any other certificate / undertaking as required / mentioned in this tender document.		
The Envelop / Part B: Technical Bid must contain -			
12.	The Technical information of the products being offered along with brochure etc.		
13.	Tender Form II (Technical Form)		
14.	Tender Form IX - Technical Compliance Sheet		
15. Envelop / Part C:			
16.	Annexure F Commercial Bid		